

STATE OF NEW JERSEY
DEPARTMENT OF CHILDREN AND FAMILIES
OFFICE OF LICENSING/ INSPECTION/VIOLATION REPORT

Center Name: Kiddie Junction	Center ID#: 04KID0003	County: Camden
Address: 158 W. White Horse Pike	City: Berlin	Phone: (856) 753-1355
Fax:		

License Status: R 9/6/2013 - T 3/6/2014 - T 9/6/14

Initial Inspection: 4/15/2013	Due Date(s):*	4/29/2013	6/3/2013	6/24/2013	7/12/2013	8/12/2013
	Date(s) Reinspection:	5/20/2013	6/10/2013	6/28/2013	7/29/2013	9/13/2013
Due Date(s):*	9/27/2013	11/18/2013	1/20/2014	4/7/2014		
Date(s) Reinspection:	10/18/2013	12/19/2013	2/7/2014	2/24/2014		

Center is in compliance with requirements as of: transferred **Reinspection occurs on or soon after due date*

***# 59 transferred from a monitoring and complaint report dated 6/12/12. PC: 2/7/14. Transferred to a Monitoring & New Sponsor report on 2/24/14.

Renewal ☒ Initial ☐ Monitor ☐ Increase ☐ Age Change ☐ Relocation ☐ New Sponsor ☐ Space Evaluation ☐ Complaint #

Date Cited M/D/Year	Date Abated M/D/Year	Based on a inspection(s) conducted by the Office of Licensing (OOL) the above date(s), the center needs to take the following actions in order to come into compliance with the MANUAL OF REQUIREMENTS FOR CHILD CARE CENTERS (N.J.A.C. 10:122):
-------------------------------	--------------------------------	--

Supervision, Staff/Child Ratios & Space

		<input type="checkbox"/> 1. Provide 2 staff to work with the children: when 6 or more children are present; on trips; or with more than 12 school-age children on walks.
		<input type="checkbox"/> 2. Provide immediate access to 1 additional adult for the school-age program when it is permitted to operate with only 1 staff member present.
4/15/2013	5/20/2013	<input checked="" type="checkbox"/> 3. Ensure that children are supervised by a staff member at all times.

Notes:

4/15/2013	5/20/2013	<input checked="" type="checkbox"/> 4. Develop and implement a method to keep track of all the children.
		<input type="checkbox"/> 5. Maintain required staff to meet ratios: when children are awake; sleeping; on premises during naptime.

Notes:

		<input type="checkbox"/> 6. Ensure that staff meet minimum age requirements and those below 18 years old are directly supervised staff at least 18 years old.
		<input type="checkbox"/> 7. Limit group size to 12 infants (under 18 months), 20 children for early childhood or 30 children for school-age
		<input type="checkbox"/> 8. Cease caring for children below 2 ½ years of age.
		<input type="checkbox"/> 9. Provide care for no more than 5 children below 2 ½ years of age if center has an E (Educational) Use Certificate of Occupancy (C.O.) issued prior to 11/5/03.
		<input type="checkbox"/> 10. Assign a primary caregiver for group of 4 infants and 6 toddlers.
		<input type="checkbox"/> 11. Post the center's license in a prominent location.
		<input type="checkbox"/> 12. Operate within the center's licensed capacity and within each room's capacity.

Notes:

4/15/2013	7/29/2013	<input checked="" type="checkbox"/> 13. Identify and maintain space requirements for all rooms approved by the OOL for children's use; make unapproved space inaccessible to children.
4/15/2013	9/13/2013	<input checked="" type="checkbox"/> 14. Ensure the children's health, safety and well-being.

Notes:

Activities & Discipline

4/15/2013	6/28/2013	<input checked="" type="checkbox"/> 15. Ensure that staff interact with children and provide children with: free choice of materials; a mixture of active and quiet experiences; a mixture of staff-directed and child-selected activities.
4/15/2013	6/10/2013	<input checked="" type="checkbox"/> 16. Provide a sufficient variety of age-appropriate activities.
4/15/2013	6/10/2013	<input checked="" type="checkbox"/> 17. Provide age-appropriate time frames for each activity.
4/15/2013	9/13/2013	<input checked="" type="checkbox"/> 18. Provide enough supplies, furniture and equipment for the required activities.
		<input type="checkbox"/> 19. Plan and implement opportunities for school-age children's involvement in activity planning.
		<input type="checkbox"/> 20. Take children outdoors daily.
4/15/2013	6/28/2013	<input type="checkbox"/> 21. Prepare and post a written discipline policy including acceptable actions that staff members may take.

Note: If number is checked, see attachment page(s) for clarification.

4/15/2013	5/20/2013	<input checked="" type="checkbox"/> 22. Use positive methods of guidance and discipline consistent with children's age and developmental needs: prohibit corporal and/or emotional punishment.
Notes: Recited on 12/19/2013: see page 9.		
		<input type="checkbox"/> 23. Ensure that school-age children participate in the development of discipline rules or are made aware the discipline rules.
Nutrition & Rest		
		<input type="checkbox"/> 24. Ensure that food provided by the center is stored, prepared and served in a sanitary manner.
		<input type="checkbox"/> 25. Serve lunch for children present from 11:00am to 1:00pm who have not eaten lunch and are at the center for at least 5 consecutive hours.
		<input type="checkbox"/> 26. Provide the following additional food(s) for breakfast, lunch/dinner and/or snack:
Notes:		
		<input type="checkbox"/> 27. Serve snack for children attending the center for at least 3 consecutive hours and for all children attending after school.
		<input type="checkbox"/> 28. Provide age-appropriate seating for children who no longer need to be held for feeding.
		<input type="checkbox"/> 29. Provide a written feeding plan for children less than 12 months of age.
4/15/2013	5/20/2013	<input checked="" type="checkbox"/> 30. Label each child's bottle with the child's name.
		<input type="checkbox"/> 31. Ensure that bottles are not propped when children are feeding.
		<input type="checkbox"/> 32. Remove bottles when children have fallen asleep.
		<input type="checkbox"/> 33. Provide daily rest period for each child aged 18 months to 5 years who attends the center for 4 or more consecutive hours and as needed for each child below 18 months.
		<input type="checkbox"/> 34. Provide alternative activities for children who rest for 30 minutes and do not need more rest.
		<input type="checkbox"/> 35. Provide the following sleeping equipment and bedding: cots; 1"mats; cribs; playpens; sheets; blankets.
		<input type="checkbox"/> 36. Ensure that sleeping equipment is free of pillows and soft bedding when occupied by a sleeping child.
4/15/2013	6/28/2013	<input checked="" type="checkbox"/> 37. Identify and store individually each child's sleeping equipment and bedding.
		<input type="checkbox"/> 38. Provide enough light in rooms where children are napping to allow staff to see them.
		<input type="checkbox"/> 39. Repair and/or replace sleeping equipment that is in disrepair.
		<input type="checkbox"/> 40. Ensure that mats used for rest and sleep are placed on a surface that is warm, dry and clean.
		<input type="checkbox"/> 41. Provide infants/toddlers with opportunities to leave their sleeping equipment to crawl, walk and play.
4/15/2013	5/20/2013	<input checked="" type="checkbox"/> 42. Place children 18 months and younger in a face-up sleeping position unless indicated in writing by child's health care provider.
Illnesses & Accidents		
		<input type="checkbox"/> 43. Designate an area where sick children can be separated from well children and provide rest equipment.
4/15/2013	5/20/2013	<input type="checkbox"/> 44. Maintain illness log including: child's name; date; symptoms of illness observed; center's actions.
		<input type="checkbox"/> 45. Notify parents immediately of the following: head injury; bite that breaks the skin; fall from a height; injury requiring professional medical attention. Report other injuries by end of the day.
12/19/2013	1/10/2014	<input checked="" type="checkbox"/> 46. Maintain an accident log that includes: name of child; date; time; location; description of accident/ injury; witnesses; type of first aid used; treatment/consultation by a doctor.
		<input type="checkbox"/> 47. For sick care programs: provide separate rooms/area and toilet facilities for sick and well children; install partitions/room dividers to separate children with different illnesses; provide liquid soap.
		<input type="checkbox"/> 48. Provide for children with chicken pox: isolation room; floor to ceiling barriers; separate toilet facilities.
Administration & Parent Involvement		
		<input type="checkbox"/> 49. Provide access to a phone, and ensure someone receives and transmits messages to the center.
4/15/2013	6/28/2013	<input type="checkbox"/> 50. Develop a table of organization indicating lines of authority, responsibility and job descriptions.
		<input type="checkbox"/> 51. Ensure that the director is scheduled to work 50 % of the center's daily operating hours.
		<input type="checkbox"/> 52. Designate someone in the center to carry out the director's responsibilities when the director is absent.
		<input type="checkbox"/> 53. Ensure that the head teacher, group teacher and program supervisor are scheduled to work for the required amount of time.
		<input type="checkbox"/> 54. Ensure that the head teacher/group teacher schedule time in other classrooms.
		<input type="checkbox"/> 55. Establish and maintain a staff substitute system.
		<input type="checkbox"/> 56. Hold parent/staff conferences semi-annually and upon request.
		<input type="checkbox"/> 57. Choose 1 of the following 4 options for parent involvement, and maintain documentation at the center: governing board; advisory committee; annual meeting; annual open house.
Program Records		
4/15/2013	6/28/2013	<input type="checkbox"/> 58. Complete and maintain at the center the staff records checklist.
Confidential Notes:		

**6/12/2012	2/7/2014	<input type="checkbox"/> 59. Ensure that Child Abuse Record Information (CARI) checks are completed as required for the sponsor and all regularly scheduled staff.
Confidential Notes: Four staff from 6/12/12 and Renewal on 4/15/13.		
4/15/2013	7/29/2013	<input type="checkbox"/> 60. Ensure that Criminal History Record Information (CHRI) checks are completed as required for the sponsor and all regularly scheduled staff.
Confidential Notes: All Staff and Sponsor		
		<input type="checkbox"/> 61. Provide the following records for the director, head teacher, group teacher or program supervisor: education / training experience
		<input type="checkbox"/> 62. Hire and submit the required documentation for the following: director; head teacher; group teacher; program supervisor.
		<input type="checkbox"/> 63. Provide the required documentation for the director hired before March 21, 2005 who does not meet the qualification requirements specified in 10:122-4.6(b)1-3 demonstrating completion of: a) the Director's Academy; b) the National Administrator Credential; or c) 45 clock hours of staff development that includes all the subject areas as indicated in 10:122-4.6(b)4iii.
4/15/2013	6/10/2013	<input checked="" type="checkbox"/> 64. Provide complete orientation within two weeks of hire to all staff members in: center operations; policies and procedures; supervision; tracking; group size limits; primary caregiver responsibilities; release policy; discipline policy; health practices; evacuating the center; using fire alarms; recognizing and reporting child abuse/neglect.
		<input type="checkbox"/> 65. Maintain record of annual staff training on use of fire alarms and emergency evacuation procedures.
		<input type="checkbox"/> 66. Ensure that new directors complete staff development in Understanding Licensing Regulations and Child Behavior Management within one year of hire.
		<input type="checkbox"/> 67. Ensure that all full-time staff complete 8 hours annual training in the following core areas: child growth and development; positive guidance and discipline; health and safety.
		<input type="checkbox"/> 68. Ensure that the director, head teacher, group teacher and program supervisor complete 20 hours or annual training in 1 or more of the following: Director's Academy; National Administrator ; Credential; equivalent staff development in nine specific management areas.
		<input type="checkbox"/> 69. Maintain a record of the date and purpose of the consulting head teacher's 2 monthly on-site visits.
4/15/2013	10/18/2013	<input type="checkbox"/> 70. Ensure that a staff member(s) who has current certified basic knowledge of first aid principles and CPR is at the center at all times when enrolled children are present.
		<input type="checkbox"/> 71. Complete and maintain at the center daily time sheets for staff and children with arrival and departure times.
		<input type="checkbox"/> 72. Maintain a written outline of daily activities.
4/15/2013	5/20/2013	<input type="checkbox"/> 73. Complete and maintain at the center the children's records checklist.
Confidential Notes:		
4/15/2013	5/20/2013	<input type="checkbox"/> 74. Submit the required OOL form certifying the center has reviewed the Department of Law and Public Safety (DLPS), Division of Consumer Affairs' (DCA), list of unsafe children's products and that there are no unsafe products in the center.
4/15/2013	5/20/2013	<input type="checkbox"/> 75. Maintain at the center the DLPS, DCA, list of unsafe children's products and make available to center staff and parents of enrolled children.
4/15/2013	6/28/2013	<input type="checkbox"/> 76. Ensure that the Universal Health Record is updated annually.
		<input type="checkbox"/> 77. Obtain written approval from the child's parent before administering medication to a child.
		<input type="checkbox"/> 78. Maintain medication records that include the following: child's name and parental authorization; name of the medication; illness being treated; dosage, frequency and other instructions; time and by whom the medication was administered; any adverse effects.
		<input type="checkbox"/> 79. Maintain at the center and distribute to parents a written policy on communicable disease management.
4/15/2013	5/20/2013	<input type="checkbox"/> 80. Maintain on file and follow the written policy on the release of children.
4/15/2013	5/20/2013	<input type="checkbox"/> 81. Develop an expulsion policy which includes: circumstances; methods to notify parents; sufficient time limits; reasons for immediate expulsion; parental receipt of the policy.
		<input type="checkbox"/> 82. Obtain from parents and maintain at the center: blanket permission slips for walks; individual permission slips for field trips, including information on type of vehicle used and whether staff or parent will drive.
4/15/2013	7/29/2013	<input type="checkbox"/> 83. Maintain at the center documentation of a current comprehensive general liability insurance policy.
Sanitation & Diapering		
4/15/2013	6/10/2013	<input checked="" type="checkbox"/> 84. Wash and disinfect the following: toilet training chairs after each use; diapering surfaces after each use; toys mouthed by infants and toddlers after each use; mats after each use unless stored separately; sleeping equipment weekly; sheets and blankets weekly; tables before each meal.
		<input type="checkbox"/> 85. Use a commercial disinfectant or a staff-made solution of 1 tablespoon bleach per quart of water.
4/15/2013	6/10/2013	<input checked="" type="checkbox"/> 86. Ensure that children wash their hands with soap and running water: before intake of food; after using the toilet; after having a diaper change.
4/15/2013	6/10/2013	<input checked="" type="checkbox"/> 87. Ensure that staff wash their hands with soap and running water: before preparing or serving food; after assisting a child in toileting; after changing diapers; after contact with body fluids or secretions.
		<input type="checkbox"/> 88. Provide disposable rubber gloves for contact with blood or vomit.
		<input type="checkbox"/> 89. Change each child's diaper when wet or soiled.
		<input type="checkbox"/> 90. Provide a diapering area within 15 feet of a sink not used for food preparation.
		<input type="checkbox"/> 91. Ensure that diapering does not take place in an area or on a surface used for food preparation.
		<input type="checkbox"/> 92. Maintain diapering surfaces as follows: flat; smooth; clean; dry; non-absorbent; in good repair.

Note: If number is checked, see attachment page(s) for clarification.

		<input type="checkbox"/> 93. Place soiled disposable diapers in a closed container with a leakproof lining.
Bathroom & Kitchen Facilities		
4/15/2013	4/15/2013	<input checked="" type="checkbox"/> 94. Ensure all toxic substances and medications are inaccessible to children.
Notes:		
		<input type="checkbox"/> 95. Ensure that children cannot lock themselves in bathrooms.
		<input type="checkbox"/> 96. Provide bathroom supplies as follows: soap; toilet paper; individual/disposable towels; platforms.
4/15/2013	9/13/2013	<input checked="" type="checkbox"/> 97. Securely fasten the bathroom equipment.
		<input type="checkbox"/> 98. Sand and paint rusted bathroom stall dividers.
		<input type="checkbox"/> 99. Ensure toileting privacy: for children (SA); when staff/adult uses the same toilet facility as children.
4/15/2013	6/10/2013	<input checked="" type="checkbox"/> 100. Designate and visibly identify the staff/adult toilet facility.
		<input type="checkbox"/> 101. Provide 1 toilet facility and sink: on each floor used by children (EC); within 1 floor for children.(SA)
		<input type="checkbox"/> 102. Ensure hot tap water does not exceed 110 degrees Fahrenheit (EC) or 120 degrees Fahrenheit. (SA)
		<input type="checkbox"/> 103. Maintain in sanitary and operable condition: toilets; sinks; other plumbing fixtures.
		<input type="checkbox"/> 104. Provide a barrier to the kitchen area to prevent accidental access by children.
		<input type="checkbox"/> 105. Ensure microwave ovens are: out of children's reach; secured; not in use when children are in the area.
		<input type="checkbox"/> 106. Provide a working refrigerator, or access to a refrigerator, for perishable foods or medication.
		<input type="checkbox"/> 107. Ensure that food waste receptacles are lined and maintained in a sanitary condition.
Health & Fire Safety		
		<input type="checkbox"/> 108. Provide and make accessible to staff; a fully standard first aid kit; an American Red Cross First Aid Manual or its equivalent.
4/15/2013	6/10/2013	<input type="checkbox"/> 109. Post a sign in a prominent location to prohibit smoking when the center is operating.
		<input type="checkbox"/> 110. Prohibit smoking in all areas of the center when the center is operating; provide separate ventilation for areas where smoking is permitted when the center is not operating.
		<input type="checkbox"/> 111. Take necessary action to free the center of infestation by rodents and insects, provide documentation.
		<input type="checkbox"/> 112. Obtain and maintain on file a current health certificate.
		<input type="checkbox"/> 113. Obtain and maintain on file a current fire certificate.
4/15/2013	5/20/2013	<input type="checkbox"/> 114. Conduct and document monthly fire drills during each session provided at the center.
		<input type="checkbox"/> 115. Ensure the center's fire protective systems are operative at all times.
		<input type="checkbox"/> 116. Develop and post prominently on every floor of the center an emergency plan including evacuation, disaster and lockdown procedures.
		<input type="checkbox"/> 117. Post a diagram depicting: approved areas; evacuation routes; room identifications.
		<input type="checkbox"/> 118. Ensure that all exits and egress areas are unobstructed, and exit doors are easily operable.
Notes:		
4/15/2013	9/13/2013	<input checked="" type="checkbox"/> 119. Ensure that illuminated exit signs and emergency lighting are operable at all times.
		<input type="checkbox"/> 120. Ensure that fire extinguishers are serviced and tagged annually, and recharged if necessary.
		<input type="checkbox"/> 121. Remove excess storage and/or combustibles from the furnace room.
		<input type="checkbox"/> 122. Remove portable liquid fuel-burning or wood-burning heating appliances.
		<input type="checkbox"/> 123. Arrange cribs, playpens and cots to provide access to an unobstructed 3-foot wide aisle that exits out.
		<input type="checkbox"/> 124. Provide and maintain in good condition: handrails on all stairs with 3 or more risers; guardrails on all open sides of landing with intermediate guards spaced no more than 4 inches apart.
		<input type="checkbox"/> 125. Install window guards, with approval of the local fire official, or provide an alternative method to ensure that children cannot fall out of windows.
		<input type="checkbox"/> 126. Comply with the New Jersey Uniform Construction Code (NJUCC)/Fire Code:
		<input type="checkbox"/> 127. Submit a copy of the final Certificate of Occupancy (CO) or Certificate of Continued Occupancy (CCO) that indicates the correct use group for the children served.
		<input type="checkbox"/> 128. Submit a copy of the Certificate of Approval, as issued by the local construction official, for changes in the building subject to the NJUCC requiring the issuance of a building permit.
Environmental Safety		
4/15/2013	7/25/2013	<input type="checkbox"/> 129. Complete and submit a DCF Renewal Attestation Form with the center's previous DEP approval letter attached and any other environmental documents if applicable.
		<input type="checkbox"/> 130. Submit a No Further Action Letter (NFA) or Child Care/Educational Facility Approval Letter from the Department of Environmental Protection (DEP), or Response Action Outcome Letter (RAO) from a Licensed Site Remediation Professional (LSRP) indicating that no further action is needed for the site on which the center is located. [Note: Check the DEP website at www.state.nj.us/dep/dccrequest for the most current information.]

		<input type="checkbox"/> 131. Submit a water supply certification indicating the center is serviced by a public community water system demonstrated through a copy of a current bill from that water company.
		<input type="checkbox"/> 132. Submit current documentation from the DEP, Bureau of Safe Drinking Water (BSDW), for centers not on a public community water system. [Note: Check the DEP, BSDW website at www.state.nj.us/dep/dccrequest/safedrnk.htm or call (609) 292-5550 for more information.]
		<input type="checkbox"/> 133. Submit a letter of prior uses from the municipality, county or state indicating whether the building has ever housed a use classified under the NJUCC, NJSA, 5:23, as: Group F (factory/industry); Group H (high hazard); Group S (storage); Group B (dry cleaner or nail salon); Group A (funeral home); or Group M (gas station.)
4/15/2013	transferred	<input checked="" type="checkbox"/> 134. Submit a current letter or other approval from the DHSS, Indoor Environments Program, for centers: a) co-located with a dry cleaner or nail salon; b) with one of the prior uses: F, H, S, B (dry cleaner, nail salon), A (funeral home) or M (gas station); c) located in a building built in 1978 or earlier; or d) located near a known hazardous area. [Note: Contact DHSS prior to taking action to confirm what is needed for your center. Call DHSS at (609) 826-4923 or email DHSS using the link at www.state.nj.us/health/coh/tsrp/iep/ccc_ieha.shtml]
4/15/2013	10/18/2013	<input type="checkbox"/> 135. Test for the presence of radon gas and post the test results in a prominent location.
		<input type="checkbox"/> 136. Provide documentation that the center: completed a lead paint risk assessment; follows an approved lead paint risk assessment management plan; verified the absence of a lead hazard; notified parents of a lead hazard; completed the recommended remedial action to alleviate the lead paint hazard.
		<input type="checkbox"/> 137. Provide documentation that the center: follows an approved asbestos management plan; verified the absence of asbestos hazard.

Building Maintenance

4/15/2013	12/19/2013	<input checked="" type="checkbox"/> 138. Keep all surfaces clean and in good repair.
Notes:		
4/15/2013	9/13/2013	<input checked="" type="checkbox"/> 139. Replace, clean and/or secure all stained, broken and/or missing floor tiles and carpeting.
		<input type="checkbox"/> 140. Replace, clean and/or secure all stained, broken and/or missing ceiling tiles.
		<input type="checkbox"/> 141. Eliminate moisture resulting from leaks or seepage.
		<input type="checkbox"/> 142. Maintain the building structure to prevent drafts, leaks and infestation.
		<input type="checkbox"/> 143. Provide screens on: doors and windows used for ventilation; crawl spaces; attic spaces.
4/15/2013	9/13/2013	<input checked="" type="checkbox"/> 144. Provide safety glass/protective guards for windows and glass located within 36 inches above the floor.
4/15/2013	9/13/2013	<input checked="" type="checkbox"/> 145. Provide protective covers for: electrical outlets; fluorescent tubes; incandescent light bulbs; fans.
		<input type="checkbox"/> 146. Provide and maintain suitable protective devices for radiators, steam and hot water pipes.
		<input type="checkbox"/> 147. Provide/maintain mechanical ventilation: in operating condition; clean; unobstructed; replace filters.
4/15/2013	10/18/2013	<input checked="" type="checkbox"/> 148. Raise temperature to a minimum of 68 degrees Fahrenheit in all rooms used by children.
4/15/2013	9/13/2013	<input checked="" type="checkbox"/> 149. Increase light in specific areas:
		<input type="checkbox"/> 150. Provide 1 of the 4 monitoring options listed in the manual.
		<input type="checkbox"/> 151. Ensure that doors in all interior rooms designated for use by children remain unlocked.
		<input type="checkbox"/> 152. Ensure shelving is secure and not overloaded, and appliances are secured to a stable surface.
		<input type="checkbox"/> 153. Pad lally columns in areas used by children to a height of 48 inches (EC) and 72 inches (SA).
		<input type="checkbox"/> 154. Ensure that stairways are free of tripping hazards.
		<input type="checkbox"/> 155. Provide a barrier extending at least 5 feet above floor level.
4/15/2013	12/19/2013	<input checked="" type="checkbox"/> 156. Repair and/or paint surfaces in specified areas:
4/15/2013	9/13/2013	<input checked="" type="checkbox"/> 157. Maintain indoor/outdoor garbage receptacles as follow: covered; emptied as needed; leakproof; clean.
4/15/2013	7/29/2013	<input checked="" type="checkbox"/> 158. Ensure that indoor and outdoor equipment is sturdy, safe and free of hazards.

Notes:

Outdoor Play Area, Equipment and Maintenance

		<input type="checkbox"/> 159. Provide and maintain in good condition a fence, enclosure or other barrier for the outside play area.
		<input type="checkbox"/> 160. Provide a barrier, in addition to the fence, for outdoor play areas exposed to vehicular traffic.
		<input type="checkbox"/> 161. Grade or provide drains for the outside play area.
		<input type="checkbox"/> 162. Ensure that outdoor areas and play equipment are free from stagnant water.
		<input type="checkbox"/> 163. Provide and maintain play equipment to meet public playground design standards (ASTM F-1487) as specified by the Consumer Product Safety Commission (CPSC). (Not for profits by 10/18/14)
		<input type="checkbox"/> 164. Ensure play equipment is specifically age-appropriate for the ages served.
		<input type="checkbox"/> 165. Repair or remove broken/rusted toys in the outdoor play area.
		<input type="checkbox"/> 166. Provide and maintain resilient surfacing (ASTM F-1292) and use zones under all play equipment that subjects children to a fall as specified by the CPSC.
		<input type="checkbox"/> 167. Ensure that any community playground equipment used by the children complies with applicable provisions of the Playground Safety Subcode.

Note: If number is checked, see attachment page(s) for clarification.

		<input type="checkbox"/> 168. Select an area for children's outdoor play that is adjacent to or within close proximity of the center.
		<input type="checkbox"/> 169. Ensure the safety of the children on route to the outdoor play area.
4/15/2013	9/13/2013	<input checked="" type="checkbox"/> 170. Remove debris and overgrown vegetation in the outdoor play area.
		<input type="checkbox"/> 171. Ensure that hazardous plants are not kept in the center or near outside areas used by children.
		<input type="checkbox"/> 172. Ensure that sand in the outdoor play area is asbestos-free and maintained in a sanitary manner.
		<input type="checkbox"/> 173. Provide 150 square feet of outdoor space for 5 children and 30 square feet for each additional child.
		<input type="checkbox"/> 174. Limit the number of children using the outdoor play area to the maximum capacity.
		<input type="checkbox"/> 175. Cease using dump and fill wading pools.
		<input type="checkbox"/> 176. Ensure swimming pools/natural bathing places used by children comply with applicable provisions of the Public Recreation Bathing Rules, as specified in NJAC 8:26, and with applicable provisions of the Building Subcode and Barrier-Free Subcode of the NJUCC, as specified in NJAC 5:23.
		<input type="checkbox"/> 177. Ensure that children using swimming pools or natural bathing facilities are supervised in accordance with applicable provisions of the N.J. Youth Camp Safety Act rules, as specified in NJAC 8:25.
		<input type="checkbox"/> 178. Provide lighting in parking areas, walkways and other exterior areas used by center occupants at night.
		<input type="checkbox"/> 179. Take necessary action to remove outdoor hazards.

ALERT: Effective 6/28/11, cribs manufactured, sold, or leased in the United States must comply with new federal standards. Effective 12/28/12, child care centers must have compliant cribs in their facilities. For more information on crib safety and safe sleep environments for infants, refer to CPSC's crib information center at www.cpsc.gov/info/cribs/index.html.

- ☒ Director/Designee confirmed center does not provide or arrange for the provision of transportation of children.
☐ For centers providing transportation, see attached Transportation Inspection/Violation page.

		Date
Inspector Signature	Director/Designee Signature	4/15/2013
Emily Gear		

#	Date Cited	Date Abated	Inspection/Violation Report Attachment	
3	4/15/2013	5/20/2013	Named staff in room D failed to supervise her children when she left her classroom to go to room B to ask another named staff to relay a message to the director. Then the named staff in room B left her room to go to room D, leaving her children unsupervised, to give the named staff the director's response.	Delete
3	4/15/2013	5/20/2013	Named staff in room B failed to supervise her children as she continuously left her classroom to go back and forth to the kitchen to get the children's nap mats and then to heat up their lunches.	Delete
3	4/15/2013	5/20/2013	Named staff in room E failed to supervise her children as she continuously left the classroom to go into room G to use the microwave to heat up the children's lunches.	Delete
4	4/15/2013	5/20/2013	Staff in room E stated that there were 12 children present - 11 children were counted.	Delete
13	4/15/2013	5/20/2013	Label room E and F.	Delete
14	4/15/2013	9/13/2013	Provide a barrier at the top of both stairs leading to the basement classrooms.	Delete
14	4/15/2013	5/20/2013	Ensure staff can see all children's faces, at all times, as a baby in room A had his head completely covered by a blanket while sleeping in his crib.	Delete
15	4/15/2013	6/10/2013	Named staff in room B failed to positively interact with her children throughout the morning as she would sit in one area and focus on discipline. Named staff needs to have positive interactions and conversations with the children focusing on positive reinforcement, problem solving skills, and facilitating learning situations.	Delete
15	4/15/2013	6/10/2013	Named staff in room B failed to provide children with free choice of materials, a mixture of active and quiet experiences, and a mixture of staff-directed and child-selected activities. The named staff would tell the children what toys they could play with, when to clean up, and then what toy bin to take out and play with next.	Delete
15	4/15/2013	6/28/2013	Ensure the staff in room E positively interact with the children and provide opportunities for a mixture of active and quiet experiences throughout the day. The classroom was extremely loud and chaotic as the children and named staff were all competing with each other to be heard, as a result the named staff's interactions with the children was strained and short. Additionally, the children were doing projects and table work as a whole group and they lost patience and became distracted and distracting because the named staff couldn't help them quick enough. Also, ensure appropriate transitions are in place to eliminate some of the chaos. For example, when the children needed to clean up areas and get ready for lunch provide a five minute warning and only allow small groups to go to the bathroom to wash hands wherein the entire class ran to the bathroom at once.	Delete
16	4/15/2013	6/10/2013	Provide a sufficient variety of age-appropriate activities - room B.	Delete
17	4/15/2013	6/10/2013	The named staff in room B failed to provide age-appropriate times frames for each activity wherein the children were done playing with the activity assigned to them and started to wander and/or wrestle with each other. As a result, named staff constantly "yelled" at them instead of allowing the children to make different choices or to move on to another activity.	Delete
18	4/15/2013	9/13/2013	Provide 5 areas with at least 5 activities in each area in rooms B, D, E, and F.	Delete
13	4/15/2013	7/29/2013	Provide a letter to OOL requesting to remove room C from the license with the understanding that the license capacity will decrease to 45 or set room C up as a classroom.	Delete
22	4/15/2013	5/20/2013	A named staff in room D lifted a child, who had both feet in a toy container, out of the container by grabbing his one arm and told him not to play in the containers because he will get hurt. Ensure staff move children and/or lift children using both of their hands that they need to place on the child's upper torso and under the child's arms.	Delete
22	4/15/2013	5/20/2013	A named staff in room B tripped over a named child as she was returning from the kitchen with the children's mats and she became visibly agitated with the named child. The named staff put the mats down and grabbed the named child by the arm to stand him up and move him to a seat at the table. The named child was not physically hurt, he appeared scared and was upset and crying as a result.	Delete
22	4/15/2013	5/20/2013	A named staff in room B continuously, throughout the morning, spent her time yelling at the children in an agitated and harsh tone of voice as a means of discipline. There was little interactions with the children other than to tell them what to do and what not to do. When the named staff attempted to problem solve with the children, it was not appropriate as she would ask the children things like " what's the issue between you two" and "you don't get it do you?"	Delete
30	4/15/2013	5/20/2013	Ensure each child's bottle and sippy cups are labeled as needed throughout the center.	Delete
37	4/15/2013	6/28/2013	Identify each child's sleeping equipment, including cribs, mats, and cots - as needed throughout the center.	Delete
42	4/15/2013	5/20/2013	Staff in room A put a named child, under the age of 18 months old, on his stomach because they said he won't sleep any other way. Ensure staff immediately cease placing this child, and any others under the age of 18 months, on his stomach unless they receive permission to do so in writing from the child's health care provider.	Delete
64	4/15/2013	6/10/2013	Train all staff, including the named staff, in the following areas: a. discipline - including positive reinforcement and problem solving skills b. positive and appropriate interactions c. the classroom environment - free choice of materials, a mixture of quiet and active experiences, a mixture of staff-directed and child-selected activities, and creating small groups Provide an outline of the areas covered and staff signatures to OOL.	Delete
84	4/15/2013	6/10/2013	Wash and disinfect the changing table using the 2-step process - rooms A and D.	Delete
84	4/15/2013	6/10/2013	Wash and disinfect the tables before each meal using the 2-step process - room B.	Delete
86	4/15/2013	6/10/2013	Ensure that children wash their hands with soap and running water before the intake of food - rooms B and D.	Delete
86	4/15/2013	6/10/2013	Ensure that children wash their hands with soap and running water after a diaper change - room A.	Delete

#	Date Cited	Date Abated	Inspection/Violation Report Attachment	
87	4/15/2013	6/10/2013	Ensure that staff wash their hands with soap and running water before serving food - rooms B and D.	Delete
87	4/15/2013	6/10/2013	Ensure that staff wash their hands with soap and running water after changing diapers - room A.	Delete
94	4/15/2013	4/15/2013	Ensure all cleaning supplies/chemicals are not stored on the changing table - rooms A and D.	Delete
97	4/15/2013	9/13/2013	If the shower doors are proven shatterproof, secure frame holding the shower doors and ensure the doors cannot be opened (children may not have access to the tub).	Delete
100	4/15/2013	6/10/2013	Visibly identify the staff bathroom in the hallway outside of rooms C and D as "staff/child" bathroom.	Delete
100	4/15/2013	6/10/2013	Visibly identify the bathrooms in rooms A and in the basement.	Delete
119	4/15/2013	9/13/2013	Ensure that the exit sign in the kitchen is illuminated.	Delete
134	4/15/2013	transferred	Submit a current letter or other approval from the DOH due to the location of the center in a building that is built in 1978 or earlier.	Delete
138	4/15/2013	12/19/2013	Repair/replace the molding around the door - room D.	Delete
138	4/15/2013	10/18/2013	Secure/replace the high chairs in room D.	Delete
138	4/15/2013	10/18/2013	Repair/replace the broken light fixture cover in the bathroom outside of rooms C and D.	Delete
138	4/15/2013	10/18/2013	Clean the walls in the bathroom outside of rooms C and D.	Delete
139	4/15/2013	10/18/2013	Repair/replace the floor tiles in the bathroom outside of rooms C and D.	Delete
144	4/15/2013	9/13/2013	Provide written documentation that the shower doors are shatterproof.	Delete
144	4/15/2013	9/13/2013	Provide written documentation that the bay windows in the lobby area are shatterproof or provide protective guards.	Delete
145	4/15/2013	9/13/2013	Provide protective covers for the electrical outlets in the hallway and room B.	Delete
148	4/15/2013	10/18/2013	Raise temperature to a minimum of 68 degrees Fahrenheit in all rooms used by children. Upon arrival the heat was off and the temperature read 65 degrees. The director turned the heat on and the classrooms upstairs met the standards; however, the basement classroom remained too cold. Provide a written plan to ensure the center is able to maintain the correct temperature in the basement during the cold months as there is not a thermostat or control panel in the basement classrooms.	Delete
149	4/15/2013	9/13/2013	Provide light in the basement bathroom.	Delete
149	4/15/2013	9/13/2013	Repair/replace the flickering lights in the bathroom outside of rooms C and D.	Delete
156	4/15/2013	12/19/2013	Clean and/or paint the yellow walls in room G.	Delete
157	4/15/2013	9/13/2013	Maintain the indoor garbage receptacles throughout the center with lids.	Delete
158	4/15/2013	7/29/2013	Provide written documentation that the cribs in room A meet the new federal safety standards.	Delete
170	4/15/2013	9/13/2013	Remove debris in the outdoor play area.	Delete
22	12/19/2013	12/19/2013	Recited: Based on a department investigation, ensure both appropriate and positive interactions between the staff and children throughout the center.	Delete
64	12/19/2013	12/19/2013	Recited: Based on a department investigation, retrain all staff on the center's discipline policy. Provide written documentation.	Delete
500	12/19/2013	12/19/2013	Based on a department investigation, provide a corrective action plan pertaining to intake #18598288.	Delete
46	12/19/2013	1/10/2014	Based on a department investigation, provide all documentation pertaining to the incident from intake #18598288.	Delete